

Employment First Partnership Provider Certification Checklist

This checklist is for current Opportunities for Ohioans with Disabilities (OOD) Providers

Providers who certified to provide services through Opportunities for Ohioans with Disabilities (OOD) can apply to provide services through the Ohio Department of Developmental Disabilities (DODD) and provide VR services to individuals who are eligible for services through DODD by:

- Providers of DODD HCBS Waiver services must meet service-specific qualifications, found in [Section 5123:2-9 of the Ohio Administrative Code](#)
 - ✓ Certification is offered at the service level, providers select which [waiver service\(s\)](#) they wish to offer
- Create an OH ID account and subscribe to My DODD to access Provider Services Management (PSM) to create and submit your application to become a certified DODD provider
 - ✓ Current OOD providers may request a waiver of the initial certification fee for Career Planning and Individual Employment Supports through the PSM by indicating that they have a current provider agreement with OOD
 - ✓ Watch video tutorials that can help you navigate DODD's [Provider Services Management, or PSM](#).
 - ✓ DODD Support Center (1-800-617-6733) can assist with provider certification questions
- Each individual staff providing VR services to individuals eligible for DD services must meet one of the professional development options detailed in the [Employment First Partnership Provider Staff Professional Development Checklist](#).

For more information, contact: employmentfirst@dodd.ohio.gov or visit the Employment First website, www.ohioemploymentfirst.org