

Employment First Partnership Provider Certification Checklist

This checklist is for current Ohio Department of Developmental Disabilities (DODD) Waiver Providers

Track 1: Accredited Provider

Providers who are accredited and meet Opportunities for Ohioans with Disabilities (OOD) Qualifications and Standards for Service Providers and Vendors, [OAC 3304-2-53](#)

- OOD manages all provider applications through the Provider Management Program (PMP), the PMP will guide providers through the application process.
- [Enter the PMP](#) and complete/submit an initial application.
- OOD will review the application and respond within 30 days from the date your application is received
- Each individual staff providing VR services to individuals eligible for DD services must meet one of the professional development options detailed in the [Employment First Partnership Provider Staff Professional Development Checklist](#).

Track 2: Non-Accredited Provider

Providers who are certified by the Department of Developmental Disabilities (DODD) in order to meet the Opportunities for Ohioans with Disabilities (OOD) Qualifications and Standards for Service Providers and Vendors, [OAC 3304-2-53](#)

- Provider must have been certified by the Department of Developmental Disabilities (DODD) in the areas of Career Planning and Individual Employment Supports for at least one year.
- OOD manages all provider applications through the Provider Management Program (PMP), the PMP will guide providers through the application process.
- [Enter the PMP](#) and complete/submit an initial application.
- OOD will review the application and respond within 30 days from the date your application is received
- Each individual staff providing VR services to individuals eligible for DD services must meet one of the professional development options detailed in the [Employment First Partnership Provider Staff Professional Development Checklist](#).

For more information, contact: employmentfirst@dodd.ohio.gov or visit the Employment First website, www.ohioemploymentfirst.org