Welcome Back, Core Team!

School: Estimated Time   Date:
                                 (Up to 2 hours)

Now that you have completed your Awareness Activities from the Transition Basics toolkit, you're ready to discussed what you've learned. Hopefully, you've learned some best practices to incorporate in your school, classroom, or instruction.

Work through the below agenda and allow time for everyone to share their reflections from the Awareness Activities. Everyone's perspective will be important in determining where your Core Team would like to set some goals and improve their practices with students in your school.

Timespan	Agenda Item
20 mins for each topic	Choose your first topic to review your Awareness Activity notes and reflections. a. Begin discussing what you learned, what you may be able to improve in your personal practice, and how it may improve the student's transition planning and outcomes. b. Allow time for everyone to share and participate in the discussion. *Continue discussing each topic area your Core Team has completed and repeat until you have completed discussion of each topic's Awareness Activities' notes and reflections
10 mins	Now that you have discussed each Awareness Activity covered from the Transition Basic Toolkit, it is time to choose a specific topic to explore further. Unsure of where to dive deeper? Consider the following: a. **Motivated in a certain area?** Do you have team members who are really interested in a certain topic area? Explore that topic's Toolkit to learn more about best practices to use in your school. b. **Expertise to leverage?** Does one of your Core Team members have great knowledge or experience in a certain topic area? They could lead your work and assist the Core Team in consistent implementation of best practices identified in that topic's Toolkit. c. **Priority Identified?** Has your Core Team identified a priority that has risen to the top during your discussions? You may find there is a topic area your school and Core Team has not spent a lot of time implementing in your school. That can always be a good place to start.
	Once you have chosen your topic(s) to explore further, dedicate time for all Core Team members to complete that topic's Toolkit. You will learn additional information about best practices, tools to use, and how to best implement these resources in your work. Remember, you can complete the Toolkit together or independently. (Note: We suggest not choosing more than two topics at this time. Allow your team to focus on one or two topics to fully understand and implement the best practices. This will help with implementation and sustainability long term.)
	Finally, set a regular schedule for meetings throughout the rest of the school year. Most teams choose monthly meetings, but you can schedule the frequency of meetings that best fit your team's schedules. Plan your meetings for the entire school year so they are on everyone's calendar. Future meetings can focus on updates, sharing information, setting new goals and activities, or even completing the next Toolkit together in a working meeting.